

COUNTY OF SANTA CLARA

Office of the Sheriff

55 West Younger Avenue
San Jose, California 95110-1721
(408) 808-4605



Laurie Smith
Sheriff

MEMORANDUM

TO: All Staff

FROM: COVID-19 Incident Command Center

SUBJECT: ICC Directive 21-08, (HIP Hours, Revised)

DATE: May 6, 2021

Sheriff's Office Personnel,

Based on a decline in COVID-19 cases, the Health Injury/Illness Prevention Unit (HIP) will be revising their extended on-call hours of operation related to COVID-19 to the following:

Monday through Friday: 5pm - 10pm

Saturday and Sunday: 8am - 10pm

This new schedule will be effective starting **Monday, May 31, 2021**. We will continue to monitor the needs as we move forward. As a reminder, the phone number for HIP is **(408) 808-4629**. These revised hours are to be utilized for **COVID-19 related calls only**. For any other HIP-related issues, please call during normal business hours.