

COUNTY OF SANTA CLARA

Office of the Sheriff

55 West Younger Avenue
San Jose, California 95110-1721
(408) 808-4605



Laurie Smith
Sheriff

MEMORANDUM

TO: All Staff
FROM: COVID-19 Incident Command Center
SUBJECT: ICC Directive 21-03 (Childcare Services Extended)
DATE: January 28, 2021

Sheriff's Office Personnel,

The County has extended its Emergency Childcare Services Program through April 2, 2021. The use of this program was approved for all Sheriff's Office employees April 2020, as stated in ICC Directive 20-09 (child care).

As a reminder, if your status as an essential employee changes, or if you separate from County service, you are no longer eligible for the temporary emergency childcare service. If you utilize the program beyond your essential service period, you may be held responsible for the full cost of childcare services received. Please notify the Healthier Kids Foundation if your status changes.

Please refer to the attached document, which provides details and contact information, in addition to income tax withholdings information associated with this program.

Stay safe and healthy in 2021!

County of Santa Clara

Office of the County Executive
70 West Hedding Street, 11th Floor, East Wing
San Jose, CA 95110



Date: January 27, 2021
To: Participants in the County's Emergency Childcare Services Program
Departmental Contacts
From: *Leslie Crowell*
Leslie Crowell, Deputy County Executive
Subject: Emergency Childcare Services Program Extended through April 2, 2021

County Administration has extended its existing agreements with childcare providers for temporary emergency childcare services for essential employees through April 2, 2021. If your children are currently enrolled, you do not have to take action. If you would like to enroll or re-enroll your children in the program, please contact the Healthier Kids Foundation at 1-877-427-3631, or fill out an online form at <https://hkidsf.tfaforms.net/3>

If your status as an essential employee changes, or if you separate from County service, you are no longer eligible for the temporary emergency childcare service. Please notify the Healthier Kids Foundation that you are unenrolling from the program. If you utilize the program beyond your essential service period, you will be liable to pay for the full cost of childcare services received.

For eligible employees, County Administration has determined that the emergency childcare services it is offering to you in calendar year 2021 qualify as disaster-relief payments to its Disaster Service Workers and essential employees under Section 139 of the Internal Revenue Code. For that reason, County Administration has determined that the County can exclude from your federally reported income (i.e., earnings) the County-paid cost of the childcare services you utilize during your activation as a Disaster Service Worker and/or your work as an essential employee during the declared emergency.

Therefore, the County does not need to include those emergency childcare services in your federal income tax withholdings. Eligible employees, however, are still responsible for paying the California State Disability Insurance tax on the value of the childcare services they use. **For 2021, the California SDI tax is 1.2%, and is assessed up to \$128,298.00 of earnings, or up to a maximum total withholding of \$1,539.58 for the calendar year.** The withholding of 1.2% CASDI will begin with the January 29, 2021 paycheck, based on your usage of the services at the County-paid childcare rates, as shown below, and will continue with subsequent paychecks as long as you remain eligible and your child is enrolled in the emergency childcare program.

Board of Supervisors: Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian
County Executive: Jeffrey V. Smith

For your information, the rates paid by the County for childcare services are listed in the table below.

PROVIDER'S RATES - COUNTY CONTRACTED	1/4/2021 to 4/2/2021
Boys & Girls Club: Levin Clubhouse (School-age)	Partial Week (up to 2 days): \$173.25
Boys & Girls Club: Smythe Clubhouse (School-age)	Full Week (3-5 days): \$346.50
San Jose Day Nursery: Infants	Partial Week (up to 2 days): \$266
	Full Week (3-5 days): \$532
San Jose Day Nursery: Toddlers	Partial Week (up to 2 days): \$232.50
	Full Week (3-5 days): \$465
San Jose Day Nursery: Preschoolers	Partial Week (up to 2 days): \$180
	Full Week (3-5 days): \$360
YMCA: School-age	\$280 per week
YWCA: Infants	Partial Week (up to 2 days): \$232
	Full Week (3-5 days): \$464
YWCA: Blended Toddlers/Preschoolers	
YWCA: Preschoolers	Partial Week (up to 2 days): \$190
	Full Week (3-5 days): \$380
YWCA: School-age	Partial Week (up to 2 days): \$167.50
	Full Week (3-5 days): \$335

ASSUMPTIONS

- Cost based on service agreement terms and conditions
- Charged no-shows
- Cost calculated based on weekly fee structure by vendor
- No cost was allocated for cancellations

If You Have Questions

Please direct any questions you may have about your childcare enrollment to Leslie Crowell at leslie.crowell@ceo.sccgov.org. If you have questions about your tax withholding, please direct those questions to Payroll.Team@fin.sccgov.org.

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