

# COUNTY OF SANTA CLARA

## Office of the Sheriff

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Laurie Smith  
Sheriff

### MEMORANDUM

**TO:** All Staff  
**FROM:** COVID-19 Incident Command Center  
**SUBJECT:** ICC Directive 20-55 (COVID-19 Employee Testing Schedules)  
**DATE:** December 11, 2020

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Sheriff's Office Personnel,

Our Custody Health Services partners have created COVID-19 employee testing schedules, which are viewable online through Google Docs. The two links below allow access to the schedules to assist you with finding a date and time for COVID-19 testing at each facility that suits your needs. As a reminder, testing is mandatory for Correctional staff.

Main Jail:

[https://docs.google.com/spreadsheets/d/1v6e6Sv3WK13fj4UgJypuSaWJMCs2il3DumZ3FTzh0\\_s/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1v6e6Sv3WK13fj4UgJypuSaWJMCs2il3DumZ3FTzh0_s/edit?usp=sharing)

Elmwood:

<https://docs.google.com/spreadsheets/d/1s9SqTp5JJvHvTkAIBceRLxBDsDraF1wNr8gY5TDmppo/edit?usp=sharing>

Please stay safe. Remember to wear a mask, practice social distancing, wash your hands, clean your work spaces, and encourage others to do the same. We all need to do our part to prevent the spread of the virus amongst each other.