

COUNTY OF SANTA CLARA

Office of the Sheriff

55 West Younger Avenue
San Jose, California 95110-1721
(408) 808-4605



Laurie Smith
Sheriff

MEMORANDUM

TO: All Staff

FROM: COVID-19 Incident Command Center

SUBJECT: ICC Directive 20-43 (HIP Revised Hours)

DATE: October 15, 2020

Sheriff's Office Personnel,

Based on the call volume that Health Injury Prevention Unit (HIP) has experienced since implementing extended hours for COVID-19 related calls, HIP will be revising their extended on-call hours of operation related to COVID-19 to the following hours:

Monday through Friday: 6am-8am and 5pm-10pm

Saturday and Sunday: 6am-10pm

This new schedule will be effective starting **October 19th, 2020**. We will continue to monitor the needs as we move forward. As a reminder, the phone number for HIP is **(408) 808-4629**. These revised hours are to be utilized for **COVID-19 related calls only**. For any other HIP related issues, please call during normal business hours.