

# COUNTY OF SANTA CLARA

## Office of the Sheriff

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Laurie Smith  
Sheriff

### MEMORANDUM

**TO:** All Staff

**FROM:** COVID-19 Incident Command Center

**SUBJECT:** ICC Directive 20-28 Virus Response Team (Update)

**DATE:** 6/24/2020

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As part of the Sheriff's Office response to the COVID-19 pandemic, the ICC created the Virus Response Team (VRT) and the COVID Exposure Team (CET). Together those units created procedures to ensure our Deputies were trained in the proper use of Personal Protective Equipment (PPE) and provided decontamination services available to all staff and vehicles.

The Sheriff's Office operated and maintained a decontamination facility at the Richey Training Center, located at 155 W. Hedding St, San Jose. Due to the lack of use during the entirety of its operational period the decontamination facility will be disconnected and remove after **Friday, June 26, 2020 at 1700 hours**.

If a staff member needs to utilize a decontamination shower they are to contact the COVID Exposure Team (CET) through the on-duty Watch Commander at the Elmwood Correctional Facility. If the on-duty Watch Commander is unavailable contact the Admin Sergeant. Upon arrival, the staff member should report to "W1" via the east gate to limit exposure to the rest of the facility. CET will provide further instructions and assistance regarding a decontamination shower at this site. Elmwood's control phone number is: 408-957-5820.

In addition to the changes above, VRT will no longer be on call or operational. VRT has trained various personnel in the respective patrol divisions on the use of the FirstResponder Ozone Sterilizers to continue sterilizing patrol vehicles. Thank you to all the Deputies and staff who helped with the creation and implementation of the decontamination facility and VRT.

Any of the previous ICC Directives regarding the decontamination facility and VRT will be no longer in effect.