

# COUNTY OF SANTA CLARA

## Office of the Sheriff

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Laurie Smith  
Sheriff

### MEMORANDUM

**TO:** All Staff

**FROM:** COVID-19 Incident Command Center

**SUBJECT:** ICC Directive 20-26 (Sheriff's Office Sanitizer Update)

**DATE:** 06/11/2020

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Dear Sheriff's Office Personnel,

In an effort to assist you and your family with staying healthy, the Sheriff's Office created a Sheriff's Office Sanitizer (SOS) Distribution Center for this product located at the Richey Center in the back parking lot, adjacent to the temporary portables.

The SOS has approximately fifteen (15) gallons remaining for use. **FRIDAY, JUNE 12th 2020**, will be the last day for Sheriff's Office employees to access to remainder of the SOS sanitizer. The revised hours for SOS distribution, as stated in ICC Directive 20-16, are still Monday – Friday from **0830 hours to 1230 hours**.

As a reminder this SOS product is of a thinner consistency than what staff is accustomed to using, but it is just as effective. The main difference is that this sanitizer does not contain the same gel-base as traditional solutions. This allows the sanitizer to be placed in spray bottles and utilized to clean counter tops and other surfaces besides your hands.

If you have any questions, the SOS Distribution Center can be reached via email at: [SOS@shf.sccgov.org](mailto:SOS@shf.sccgov.org)