

Scenario Evaluator Training Course Expanded Course Outline

- 1) Orientation (2)* (*denotes PowerPoint® presentation slide number)
 - a) Review of Course
 - i) Purpose
 - ii) Content
 - b) Understand Academy Training Mission (3)

- 2) Validation of Scenario Manual (4)
 - a) Review Scenario Manual background
 - b) Discuss Scenario Manual uses

- 3) Competencies (5)
 - a) Understand the definition of competency
 - b) Review of competencies evaluated in Scenario Tests (6)

- 4) Review of Scenario Test Forms (7)
 - a) Test scripts
 - i) Provides content of individual Scenario Tests
 - ii) Controlled documents
 - b) Evaluation forms
 - i) Used by evaluator to score and note performance
 - ii) Not controlled unless contain point values
 - c) Grading forms
 - i) Used to calculate test scores
 - ii) Controlled document
 - d) Miscellaneous Topics (8-9)
 - i) Job-simulation test in preparation for entry into the field training program
 - ii) FOS/LEDS shall not be used for demos or testing
 - iii) Students must be full duty
 - iv) Force options' considerations determined by academy
 - v) Do not communicate with the student regarding their performance

- vi) Role is to evaluate
 - vii) Brief students as a class
 - viii) Provide individual feedback following test failure
- 5) Review individual forms (10)
- a) Form sections
 - b) Performance Activities (11-14)
 - c) Comprehension (15-17)
 - d) Performance Quality (18-21)
- 6) Screen Outs (22)
- a) Does not require stopping a scenario test unless a safety issue
 - b) Noted and recommended by Evaluator
 - c) Determined by Scenario Manager
 - d) Scenarios shall be graded prior to determining failure due to screen out
- 7) Combination Scenario Tests (23)
- a) Source
 - i) May only use the POST-developed combinations
 - b) Number of evaluators
 - i) Two Evaluators and two evaluation forms are required for combination scenario tests
 - ii) LD 25-Domestic Violence/LD 4-Victimology / Crisis Intervention is a stand-alone and requires only one Evaluator
 - iii) Only one evaluator may be used for stand-alone scenario tests
 - c) Retests
 - i) Only the failed test is retested
- 8) Testing and Remedial Training Requirements (24-25)
- a) Discuss specific remedial training and retesting requirements
 - i) Student acknowledgement of a test failure by initialing the evaluation form is conducted after the test is graded
 - (1) Students passing a scenario test are not required to initial an evaluation form

- ii) Review academy-specific form(s) utilized for test failures, remedial training, and retests
 - iii) Discuss the timing and manner of remedial training and retests
 - b) Scenario Test
 - i) Every recruit is tested in each required Scenario Test
 - c) Remedial training
 - i) Conducted after every failed test
 - ii) Evaluators/staff explain to the recruit the errors made
 - d) Retest
 - i) One retest will be provided for each failed test
 - ii) Retests are completed after remedial training occurs
 - iii) Retest failure causes course failure

- 9) Practice Exercises (26)
 - a) POST-developed DVD-based exercises
 - i) View “Introduction” (27)
 - ii) View “Competencies”
 - iii) Review LD 25-Domestic Violence evaluation form
 - iv) View DVD LD 25 Scenario, Version 1 (28)
 - (1) Individual completion of evaluation form
 - (2) Review of class’ scoring
 - (3) Discuss range
 - (4) Discuss expectations for academy recruits
 - v) View DVD “Competency Highlights”
 - b) View DVD LD 25 Scenario, Version 2 (29)
 - i) Individual completion of evaluation form
 - (1) Discuss class results
 - (2) Compare Version 1 and Version 2
 - ii) View DVD Version 2 “Competency Highlights”
 - (1) Discuss academy standards and competencies involved

- 10) Evaluator Responsibilities (30-31)
 - a) Completion of POST Scenario Evaluator Course

- i) Review and receipt of roles and responsibilities
- ii) NO LIVE WEAPONS
- iii) No recording of scenario testing by you, role player(s) or student
- iv) Ensure scene safety
- v) Do not leave controlled documents unattended
- vi) Ensure role players follow the script and remain consistent with every student
- vii) Provide student feedback during class debrief following all scenario testing

11) Safety Considerations (32)

- a) Weapons
 - i) Securing
 - ii) Mitigating hazards
 - iii) Who may possess
- b) Site safety
 - i) Stopping events
 - ii) Stop codes
- c) Review academy safety policy

12) Closing comments (33)