

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

- I. Registration and orientation
 - A. Forms completion
 - 1. Rosters and other POST forms
 - 2. Evaluation forms
 - B. Facility use (8)
 - 1. Safety and communication concerns
 - 2. Facility orientation
- II. Instructional course considerations
 - A. Purpose (8)
 - 1. Standardize EVOC training
 - 2. Reduce collisions and liabilities
 - 3. Improve vehicle operating efficiency
 - 4. Increase awareness of using good judgment and decision making
 - B. Manual familiarization
 - 1. Emphasize importance of knowing material prior to training
 - a. Designed to prepare the instructor to present EVOC instruction
 - b. Reference guide
 - c. Establish credibility with student
 - 2. Review key elements of manual
 - a. Chapter by chapter summary
 - b. Review during exercise diagrams
 - C. Current EVOC courses
 - 1. Basic Recruit
 - 2. Reserve Officer
 - 3. In-Service
 - 4. Driver Awareness Instructor (DAI)
 - 5. Driver Training Instructor (DTI)
 - 6. Driver Simulator Instructor
 - 7. Legal Intervention
 - 8. Executive Protection Driving

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

- D. Collision statistics
 - 1. Collision statistics
 - a. Primary collision factors
 - b. Statewide statistics
 - 2. Contributory factors
 - a. Psychological factors
 - b. Physiological factors
 - c. Environmental factors
 - d. Vehicular factors
 - 3. Collision classifications
 - a. General classifications
 - b. Agency policy
- E. Legal issues and liabilities (6)
 - 1. California codes
 - a. Vehicle Code
 - b. Penal Code
 - c. Evidence Code
 - 2. California case law
 - a. Summary of cases
 - b. Case law decisions
 - c. Impact on law enforcement
- F. Instructional equipment
 - 1. Audio-visual equipment
 - 2. Visual aids
 - 3. Driving simulators
 - 4. Vehicles
 - 5. Communications and electronic equipment
 - 6. Additional equipment for high-speed course
- G. Testing and evaluation techniques (7)
 - 1. Written examinations

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

- a. POST test item blank
 - b. In-house written test
 - 2. Practical exercises
 - a. Skills
 - b. Knowledge
 - c. Attitude
 - d. Judgment
 - e. Tactics
 - f. Vehicle control
 - 3. Remediation
 - a. Improve student performance
 - b. Objective documentation
 - 4. Instructional evaluation considerations
 - a. Four-step teaching method
 - b. Driving experiences
 - c. Remedial solutions
 - d. Feedback
 - e. Verbal communication skills
 - f. Honest and objective ratings
 - g. Written communication skills
 - h. Discipline, remediation, and termination documentation
 - 5. Instructor development
 - a. Design new exercises
 - b. Set up, demonstration, and drive exercise
 - c. Teach exercise
 - d. Staff evaluation
- III. Driving Course
- A. Course management
 - 1. Site selection
 - a. Site preparation
 - b. Resources
 - c. Realistic course configurations

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

2. Equipment and materials
 - a. Vehicles
 - b. Course markers
 - c. Equipment resources
 3. Safety and control
 4. Scheduling
 - a. Frequency
 - b. Record keeping
 5. Format and hours
 6. Contingency planning
 - a. Alternate training sites
 - b. Alternate instructors
 - c. Backup vehicles
 7. Instructor ratio (minimum 5 to 1)
- B. Vehicle care and maintenance
1. Vehicle abuse
 2. Vehicle maintenance
 3. Pre-operational vehicle inspection
- C. Defensive driving techniques (1)
1. Defensive driving components
 - a. Driver
 - b. Vehicle
 - c. Environment
 2. Defensive driving tactics
 - a. Space cushion
 - b. Intersections
 - c. Freeway driving
 - d. Stopping
 - e. Backing

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

- f. Lane changes
- 3. Occupant safety devices
 - a. Seat belts
 - b. Air bags
- D. Adverse operating situations (3)
 - 1. Skids
 - 2. Brakes
 - 3. Environmental
 - 4. Other factors
- E. Commentary driving (3)
 - 1. Pre-driving
 - 2. Driving habits
 - 3. Freeway driving
 - 4. Night driving
 - 5. Attitudes
- F. Vehicle dynamics
 - 1. Methods of vehicle control
 - a. Steering
 - b. Braking
 - c. Throttle
 - 2. Weight transfer
 - a. Lateral
 - b. Longitudinal
- G. Vehicle control techniques (4)
 - 1. Steering control
 - 2. Throttle control
 - 3. Speed judgment
- H. Braking
 - 1. Braking dynamics
 - 2. Left-foot operation

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

3. Controlled braking
 4. Anti-lock braking
 5. Threshold braking
 6. Straight line braking
 7. Extended release braking
- I. Roadway position
1. Turn classifications
 2. Control considerations
 3. Speed control
 4. Reverse driving
 5. Formulas and reference tables
- J. Emergency driving operations
1. General information
 2. Passing on the right
 3. Driving considerations
 4. Siren audibility
 5. Driving tactics
- K. Vehicle pursuit operations (2)
1. Pursuit philosophy
 - a. What has changed in 2020?
 - i) Effects of AB 392/SB 230
 - ii) How does de-escalation apply to pursuit?
 - iii) "Totality of the circumstances" now relevant to the balance test.
 2. Pursuit guidelines (13519.8 PC)
 - a. When to initiate a pursuit
 - b. Number of vehicles involved and responsibilities
 - c. Communications
 - d. Supervisory responsibilities
 - e. Driving tactics
 - f. Blocking, ramming, boxing in, heading off, spike strips, PIT, road block procedures
 - g. Speed considerations
 - h. Air support
 - i. Termination
 - j. Capture of suspects
 - k. Inter-jurisdictional considerations

Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours

Course Outline

2270-21675-

Rev. 01/08/2021

- I. Reporting and post-pursuit analysis
- L. Student driving skill development
 - 1. Lesson plan for individual driving exercises
 - a. Materials needed
 - b. Goals and objectives
 - c. Procedure to drive course
 - d. Evaluation
 - 2. Selection of exercises from following categories (according to needs)
 - a. Vehicle placement
 - b. Skid control
 - c. Collision avoidance
 - d. Backing
 - e. Braking
 - f. Performance driving
 - g. Emergency response driving
 - h. Pursuit driving
 - i. Judgment and decision making
 - 3. Exercises may be organized in continuous loop to make a skills course
 - a. Parallel parking
 - b. Turn-around exercise
 - c. "T" driveway
 - d. Offset lane
 - e. Steering course
- IV. Adult Learning Concepts (5)
 - A. Instructor Training
 - 1. Attributes and suggestions of an effective and successful instructor
 - 2. Use of teaching tools and techniques
 - 3. Visual/auditory/kinesthetic teaching modalities
 - 4. Principles of voice command, posture, presence and command
 - 5. Four-step teaching and testing method (introduction, presentation, application and evaluation)
- V. Written, Oral and Demonstration Assessment (9)
 - A. Review/test/critique/evaluation of DTI Course

**Santa Clara County Sheriff's Department
Driver Training Instructor Course – 40 hours**

Course Outline

2270-21675-

Rev. 01/08/2021

1. General review of all program material and activities
2. Written examination (student instructors)
3. Oral feedback from students
4. Written evaluation of course

VI. Conclusion

A. Review/evaluations

VII. Conclusion

A. Review / evaluations